



Sumner County Schools

Gallatin High School Re-entry Plan

Parent Communication Document

Gallatin High School

Arrival to School



What changes will be made to the school arrival procedures?

In order to maintain social distancing as much as possible, the following adjustments are being implemented:

Bus riders will enter through the bus lane doors, car riders and walkers will enter through the main entrance.

Non-Breakfast eaters (7:30-8:05)

- Report to the gym, students will sit by grade in their designated area.

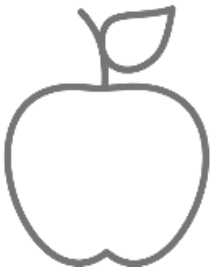
Breakfast eaters (7:30-8:05)

- Students will remain in the cafeteria until the 8:05 bell. Students will sit in alternating seats in the cafeteria.
- No outside food may be brought in for breakfast. Students must eat any outside food before entering the building.
- If the cafeteria approaches 50% capacity, students that are finished eating will proceed to the main gym to sit in their appropriate areas.

Transition to Class (8:05-8:15)

- Teachers will be in their classrooms by 8:05
- Students arriving after 8:15 will be sent to the main office to sign in and then report to their first block class
- At the 8:05 bell, students in the cafeteria will be dismissed to go directly to their first block class
- At the 8:08 bell, students in the gym will be released to go directly to their first block class
- 8:15 all students are in their first block class

Serving Meals



What changes will we implement during meal services?


Breakfast:


- Students will use alternating seats in the cafeteria while eating. The crowd will be kept small as only those eating will be allowed to stay. As students finish, they will move to their designated seats in the main gym.





Lunch:





- Only students purchasing lunch from the cafeteria will be eating in the cafeteria to maintain social distancing guidelines.
- Students not purchasing a lunch, will report to either the auxiliary gym or main lobby. Students will be assigned to their lunch location by

	<p>class.</p> <ul style="list-style-type: none"> • A la carte sales will be available in all three locations. • Students will line up outside the serving line on designated floor markers in order to stay socially distanced while in line. • Students will not use the keypad, to prevent all students from touching the same surface. The cashier will handle the checkout process. • There will be no self-serve in the cafeteria and all utensils will come in individual packets. • Disposable trays will be used rather than traditional lunch trays. • <i>Absolutely no food will be allowed to be delivered or dropped off for students throughout the school day.</i>
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<p>Class Transitions</p> 	<p>What changes will we make in the hallway procedures during class changes?</p> <ul style="list-style-type: none"> • To limit hallway congestion, students will go directly to their next class. <p>How will we address student restroom breaks and use of lockers?</p> <ul style="list-style-type: none"> • Faculty and staff will be assigned to restrooms during transition times to help limit bathroom usage to 6 students at a time. Students will wait in line outside the bathroom for their turn. • Lockers will not be assigned during the fall semester. Backpacks and personal items will be kept with students at all times.
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<p>Large Group Gatherings and Visitor Access</p> 	<p>How will we manage large group gatherings, such as assemblies, concerts, and visitor access to the building?</p> <p>Pep Rallies: If we deem appropriate, we will plan to monitor weather and pick a time where we can have an outdoor pep rally where students could be socially distanced within their class.</p> <p>Concerts & Plays: Capacity will be limited; therefore, we will provide additional show opportunities.</p> <p>Assemblies: Assemblies will be broken into small groups or shared digitally for students to watch in class.</p> <p>Visitors inside the building:</p> <ul style="list-style-type: none"> • No outside guests will be allowed in the building. • There will be a designated location in the front lobby vestibule for parents to drop off items for students in the event they have <u>forgotten a school related item</u> at home. NO OUTSIDE food will be allowed. • Only parents with an invitation for a meeting will be allowed through the front office. Where possible, meetings will be pre-scheduled and video conferencing will be used as a preferred means of meeting with school faculty members. Use of school email is encouraged to communicate with staff. • For early student dismissals, parents will call the school to check out their child. Students will sign out through the secured entrance and then go outside to meet their parent.
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<p>Classrooms</p> 	<p>What is our procedure for preventive cleaning in classrooms each block?</p> <ul style="list-style-type: none"> • Each classroom teacher will have a classroom set of cleaning supplies provided by the district. • Teachers will clean, sanitize and disinfect after each class. • Staff will ensure that each technological device (desktop, chrome book, calculator) is cleaned/sanitized after each use. • Students will be encouraged to bring their own device for classroom use. • The sharing of supplies between students will be limited and shared items will be sanitized after each use. • Students will enter and exit the classroom with hand sanitizer. • Students in P.E. will not be dressing out. Locker rooms will be closed, and students will be required to have appropriate gym shoes with them for class. This may change with the situation.
<p>Sumner Connect</p> 	<p>What is Sumner Connect?</p> <p><i>For parents, Sumner Connect will provide training tutorials as they navigate Google Classroom, Skyward, and the G-Suite tools. Sumner Connect will support teachers in their delivery of online instruction through Google Classroom and the integration of additional G-Suite tools. Instruction during extended absences or closure will be provided by teachers through their Google Classrooms.</i></p>
<p>Clinic</p> 	<p>What will the procedure be for taking midday temperature checks?</p> <ul style="list-style-type: none"> • Non-symptomatic students who are visiting the clinic for routine medicine or other needs will still have access to the clinic. • Temperature checks of all students will be taken at the beginning of third block class by their teacher, prior to lunch dismissal. • If a student becomes symptomatic while at school, we will: <ol style="list-style-type: none"> 1) Place the student in a separate area away from all other students. 2) Immediately call the parent/guardian to pick up the student. 3) Provide a mask for the student.
<p>Dismissal</p> 	<p>What changes will be made to the dismissal procedures?</p> <p>We will dismiss the following groups: Walkers, Car Riders and Drivers: Will be dismissed at 3:12 to move to the front parking lot and patio. Bus Riders: Early buses that arrive by 3:15 will be released to go to the bus lane. Late Bus Riders: Will be dismissed from classrooms at 3:18 to move to the bus lane/ cafeteria. <i>Faculty and staff will continue to monitor social distancing with students at the bus lane and the front patio.</i></p>

<p>Co-Curriculars</p> 	<ul style="list-style-type: none"> • County guidelines will be followed with all extra-curricular activities. • Clubs will meet as sponsors deem appropriate and will follow social distancing guidelines.
<p>School Closure</p> 	<p>How will we communicate closures to parents for classrooms, schools, and the district as a whole?</p> <ul style="list-style-type: none"> • Any closures will be shared via Skyward School Messenger and all social media platforms. <ul style="list-style-type: none"> ○ Twitter: @greenwavepride ○ FaceBook: @GallatinHS ○ Instagram: GallatinHS
<p>Communication</p> 	<ul style="list-style-type: none"> • All communication will flow through Skyward school messenger, (email/text), Remind App, students Sumner K12 Google account, and social media platforms (listed above). <p><i>It is imperative that parents update any changes to phone numbers and email addresses in Skyward under the parent contact information section.</i></p>
<p>Registration</p> 	<p>What is the plan for registration nights?</p> <p><i>ALL parents are encouraged to complete the online registration portion through Skyward in advance of attending their registration night. This site opens at 10:00AM on July 15.</i></p> <p>Two forms (Student Health and McKenny-Vento) that require signatures will be shared on the GHS website (ghs.sumnerschools.org) & the SCS (sumnerschools.org) website for parents to print, complete, and bring with them to registration.</p> <p>We will host three nights for registration: <i>Monday, July 27, 4:00-7:00 p.m. students last names A-G, all grade levels</i> <i>Tuesday, July 28, 4:00-7:00 p.m. students last names H-O, all grade levels</i> <i>Wednesday, July 29, 4:00-7:00 p.m. students last names P-Z, all grade levels</i></p> <ul style="list-style-type: none"> • Parking passes for student drivers will be done ONLINE. Information will be posted on the school website for navigating the process. • Social distancing will be in place and masks are required to be worn as parents and students move through the registration process. <u>Please limit it to one parent with each student.</u> • Credit/Debit Cards are encouraged for payments accepted throughout the registration process. Checks and cash will be accepted but credit cards are encouraged to help reduce person to person interaction.