

Gallatin High School Parent Emergency Plans Information

- **The purpose of this INFORMATIONAL SHEET is to provide parents, family etc. with some insight into Gallatin High School's emergency plans as well as ensure the safety and security of the students, faculty and others at Gallatin High School. This sheet is meant to be informative as well as to communicate general information about the school's emergency response plan, however does not cover every possible scenario that may occur. Please be aware that law enforcement agencies, medical personnel, as well as the school is committed to working in cooperation with other as well as parents to create/maintain a safe environment.**
- **It has been over 50 years since there has been a death in a school due to fire (last record found was 1958). This is due to increased training, fire drills, and education. Unfortunately in this day and time we have to focus that same attention, if not more, to the safety and security of school campuses due to threats and active shooter situations. For this reason we ask that parents, family, etc. please adhere to the information given. This is a difficult situation for all parties, especially for families, but it will go smoother if procedures are set in place.**
- **Law Enforcement, teachers and administration are working together to not only perform drills school wide, but also within the classroom on an individual teacher basis. I, as the school's SRO, also speak with students about their roles in the event of an emergency.**
- **In the event of performing practice drills, we practice as if it is the real thing not only so everyone will build muscle memory to be able to instinctively respond to a situation, but also do so to cut down on confusion as to whether it is practice or for real.**

- DO's / Don'ts

- 1. Anytime we are conducting a drill or are in an actual emergency situation, the office staff nor faculty will be available to answer phone calls. Appropriate emergency agencies are notified of drills and emergencies, therefore if it is necessary for you to be contacted or information to be given, you will be contacted by an appropriate agency.**
- 2. If you come to the school, during a drill or an actual emergency, you may be asked to park in a specific area on school campus or asked to leave campus. Please understand that this is not only for your safety, but also in an effort to maintain the safety and security of the school. When appropriate either school staff, emergency personnel or other designated person(s) will communicate with family members as needed or necessary.**
- 3. This next point will be the hardest thing we will ask that you DO NOT DO!! DO NOT try to call or text your child, especially when we are in alert or lockdown status due to an intruder, because if your child's phone sounds off and/ or vibrates it could alert the intruder of your child's location, thus compromising their safety putting them at greater risk. Here again information will be communicated by designated individuals or emergency agencies. If your child texts you or calls, please remain as calm as possible and notify emergency personnel (as necessary).**
- 4. If you come to the school during a drill or an emergency, you will not have access into the school or to pick up your child until:**
 - A. All is cleared, everyone returns to the school/ designated evacuation area, and everyone upon returns gets "settled." AND**

B. You also have a photo identification for verification purposes.

- 5. School administration, when possible, and/or emergency agencies will communicate with family via electronic means (such as texts, emails or school website) or by media outlets as needed and/or necessary.**
- 6. Please understand that everything that school officials, law enforcement as well as emergency services does is for the protection of the schools, which means dealing with individual situations as they occur. We ask for the family's help in this by following these directives and we look forward to a great partnership with each one of you to keeping our kids safe.**
- 7. If you have any questions you may contact the SRO, preferably by email, at renee.workings@sumnerschools.org.**